

# DRAFT MINUTES

## BOARD OF EDUCATION • ROOSEVELT, NEW YORK

ROOSEVELT UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • NASSAU COUNTY

[www.rooseveltufsd.org](http://www.rooseveltufsd.org)

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**ACTION MEETING**

ROOSEVELT HIGH SCHOOL LIBRARY

**THURSDAY, FEBRUARY 27, 2014**

2:00 pm (Meeting convenes with anticipated adjournment into Executive Session)

5:00 pm (Meeting convenes in Public Session)

*"The mission of the Roosevelt Union Free School District is to educate the whole child to excel, thereby ensuring achievement for all. "Failure is Not an Option"*

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The Action Meeting of the Roosevelt Union Free School District Board of Education was held on Thursday, February 27, 2014 at the Roosevelt Middle School Library, 335 E. Clinton Street, Roosevelt, New York 11575

### I. CALL TO ORDER

The Board of Education Meeting was called to order by President Robert Summerville at **2:20 pm**.

### II. DETERMINATION OF QUORUM

*The following members of the Board were present:*

Robert Summerville, President

Alfred T. Taylor, Vice President

Wilhelmina Funderburke, Trustee

Willa Scott, Trustee

Lenore Pringle, District Clerk

*The following members of the Board were NOT present:*

Robert Miller, Trustee

*The following School Administrators were present:*

Dr. Deborah L. Wortham, Superintendent of Schools

Ronald Grotzky, Interim Assistant Superintendent for Human Resources and Professional Development

Marnie Hazelton, Assistant Superintendent for Elementary Education

Dr. Lauber, Assistant Superintendent for Transition and Finance

Lyne Taylor, Assistant Superintendent for Business and Operations

Marilyn Zaretsky, Assistant Superintendent for Secondary Education

**I. ADJOURNMENT \*01.29.2014 MEETING****TIME: 2:25 pm****MOTION BY: W. Scott****SECOND BY: W. Funderburke****YEA: 3****NAY: 0****ABSTAIN: 0****II. MOTION TO CONVENE IN EXECUTIVE SESSION****TIME: 2:26 pm**

For the purpose of discussing the following:

- Matters of personnel concerning “the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.”

**MOTION BY: W. Scott****SECOND BY: W. Funderburke****YEA: 3****NAY: 0****ABSTAIN: 0****III. CALL TO ORDER****TIME: 6:09 pm****IV. MOTION TO RECONVENE IN REGULAR SESSION****MOTION BY: W. Scott****SECOND BY: A. Taylor****YEA: 4****NAY: 0****ABSTAIN: 0****V. PLEDGE OF ALLEGIANCE****VI. SUPERINTENDENT’S REPORT**

- a) Washington Rose Elem. ~ *Mr. Braswell*
- b) Whitsons Culinary Group
- c) Budget Meeting 2014-2015 ~ *Ms. Taylor*

**VII. RESOLUTIONS FOR ACTION *pages 5-7***

- A. Organizational Items
  - 1. Athletic Dedication
- B. Curriculum and Instruction
  - 1. Out of State Conference
  - 2. Grant Acceptance
- C. Business
  - 1. Budget Transfers
  - 2. Health and Welfare Services
- D. Human Resources & Professional Development

**VIII. RESOLUTIONS FOR DISCUSSION *pages 8-17***

- A. Organizational Items
  - 1. Approval of January 2014 Board Minutes
- B. Curriculum and Instruction
  - 1. Approval of Committee on Special Education Minutes
  - 2. Use of Facilities
- C. Business
  - 1. Adoption of Alternative Veteran's Exemption
  - 2. Extra Classroom Activities Account
  - 3. Treasurer's Report
  - 4. Claim Auditors Report
  - 5. Warrants
- D. Human Resources & Professional Development
  - Schedule A: Certified Staff Resolutions
  - Schedule C: Extra Duty Stipends
  - Schedule E: Substitute Teacher Recommendation
  - Schedule H: Name Change

**IX. QUESTIONS/COMMENTS FROM THE PUBLIC ON INDIVIDUAL ITEMS ONLY**

At this time, the public is given the opportunity to address the Board of Education on **Individual items only**. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board **once**, for a maximum of **three (3) minutes**.

**RESOLUTIONS FOR ACTION****A. ORGANIZATIONAL ITEMS****1. ATHLETIC ~~HALLWAY~~ DEDICATION**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the dedication of the original gym floor center court to be hung in the Athletic Hallway and dedicated to former Roosevelt Varsity Basketball Coach Ray Wilson on April 26, 2014.

MOTION BY: A. Taylor

SECOND BY: W. Funderburke

YEA: 4NAY: 0ABSTAIN: 0**MOTION PASSED****B. CURRICULUM AND INSTRUCTION****1. OUT OF STATE CONFERENCE -MOTION TO REMOVE**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the out of state professional development conference, **Eastern District AAHPERD Convention 2014** for Ms. Leslie Pieters to be held in Newport, Rhode Island from Wednesday, February 26, 2014 to Saturday, March 1, 2014 (three day absence from District). Total Expense not to exceed \$955.00.

**Funding Source: Title 1 F2110.406-14-0021**

MOTION BY: A. Taylor

SECOND BY: W. Scott

YEA: 4NAY: 0ABSTAIN: 0**MOTION PASSED****2. GRANT -NYS AHPERD**

- a. **BE IT RESOLVED** that upon the recommendation of the Superintendent, the Board of Education hereby accepts the \$1000.00 mini grant from **New York State Alliance for Health Physical Education Recreation and Dance (NYS AHPERD)** to be used for gardening beds and aerobic gardening.

MOTION BY: A. Taylor

SECOND BY: W. Scott

YEA: 4NAY: 0ABSTAIN: 0**MOTION PASSED**

**C. BUSINESS****1. BUDGET TRANSFERS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following Budget Transfer:

TRANSFERRED FROM			
Account Code	Description	Balance	Amount
A9020.800-09-0000	Fringe Benefits-TRS	\$461,763.40	\$150,000.00
TRANSFERRED TO			
Account Code	Description		Amount
A1420.443-09-0000	Labor Counsel		\$150,000.00

MOTION BY: A. Taylor

SECOND BY: W. Scott

YEA: 4NAY: 0ABSTAIN: 0**MOTION PASSED****2. HEALTH AND WELFARE SERVICES**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a the 2013-2014 Health and Welfare Services cost for Roosevelt students attending private and parochial schools, and authorizes the Board President to execute same, pursuant to the not to exceed amounts listed on table:

**Appropriation in Budget A2815.448-09-0000***(see table on page 7)*

SCHOOLS	# of Students	Cost per Student	Total Cost
Baldwin	14	\$1,161.18	\$17,256.52
Bellmore	7	\$900.00	\$6,300.00
East Rockaway	2	\$1,190.36	\$2,380.72
Freeport	19	\$796.04	\$15,124.76
Garden City	8	\$839.42	\$6,715.36
Franklin Square	1	\$771.96	\$771.96
Half Hollow Hills	4	\$791.28	\$3,165.12
Hempstead	4	\$885.00	\$3,540.00
Hicksville	41	\$669.84	\$27,463.44
Jericho	11	\$1,052.34	\$11,575.74
Lynbrook	1	\$885.82	\$885.82
Malverne	10	\$972.50	\$9,725.00
Manhasset	14	\$1,041.00	\$14,574.00
New Hyde Park	1	\$820.00	\$820.00
North Merrick	2	\$1,300.00	\$2,600.00
Plainedge	1	\$673.00	\$673.00
Rockville Centre	1	\$943.00	\$943.00
South Huntington	1	\$838.85	\$838.85
Uniondale	58	\$511.40	\$29,661.20
Valley Stream	2	\$1,112.00	\$2,224.00
Westbury	5	\$876.08	\$4,630.40
West Hempstead	8	\$976.02	\$7,808.16
		<b>TOTAL</b>	<b>\$169,677.05</b>

MOTION BY: A. Taylor

SECOND BY: W. Scott

YEA: 4NAY: 0ABSTAIN: 0

MOTION PASSED

**RESOLUTIONS FOR DISCUSSION**

**A. ORGANIZATIONAL ITEMS**

**1. APPROVAL OF MINUTES**

- a. **BE IT RESOLVED**, that the Board of Education hereby approves the minutes for the following dates:

January 16, 2014 Planning Meeting  
January 29, 2014 Action Meeting

**Move to: Consent Agenda**

**B. CURRICULUM AND INSTRUCTION**

**1. APPROVAL OF COMMITTEE ON SPECIAL EDUCATION MINUTES**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Committee on Special Education Classification and Placement Report for the period of December 16, 2013 to January 16, 2014.

**Move to: Consent Agenda**

**2. USE OF FACILITIES – ESL**

- a. **BE IT RESOLVED** that upon the recommendation of the Superintendent, the Board of Education hereby approves the use of facilities request from **ESL Bilingual Family Academy** to use **Washington Rose Elementary School** from March 1, 2014 through June, 2014 (*Saturdays Only*) 9:00 a.m. to 12:00 p.m.

**Move to: Consent Agenda**

**C. BUSINESS****1. ADOPTION OF VETERANS EXEMPTION**

- a. WHEREAS**, veterans have provided an invaluable service to this country by risking their lives to protect the freedoms enjoyed by all citizens of the United States; and

**WHEREAS**, in recognition of this service and the sacrifices that it entailed, on December 8, 2013 Governor Cuomo signed a bill to allow school districts to partially exempt property owned by certain qualified veterans; and

**WHEREAS**, such bill requires the governing body of a school district to pass a resolution to adopt such bill, now, therefore, be it

**RESOLVED**, that the Roosevelt Union Free School District does hereby adopt the exemption provided for in Real Property Tax Law (“ RPTL”) Section 458-a; and be it further

**RESOLVED**, that the maximum exempt amount shall be as follows: \$12,000 for all eligible recipients of the exemption provided for under RPTL Section 458-a, \$8,000 for all veterans who served in a “ combat zone” as that term is defined under RPTL Section 458-a \$40,000 for all veterans who suffered a “ service connected” disability as that term is defined under RPTL Section 458-a; and be it further

**RESOLVED**, that the Roosevelt Union Free School District does hereby adopt the expanded definition of the term “ qualified owner” as that term is defined under RPTL Section 458-a, to include a “ Gold Star Parent” as that term is defined under RPTL Section 458-a; and be it further

**RESOLVED**, that the Roosevelt Union Free School District does hereby allow a cooperative corporation to be eligible to receive such exemption pursuant to RPTL Section 458-a (6)(d); and be it further

**RESOLVED**, that the Roosevelt Union Free School District does hereby allow a qualified veteran under RPTL Section 458-a to transfer, on a pro-rated basis, his exemption to another home purchased within the Roosevelt Union Free School District.

**Move to:****POSTPONED**



**2. EXTRA CLASSROOM ACTIVITY FUND**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Extra-Curricular Activity Balances for the quarter ending December 31, 2013.

CLUBS	BALANCE
Art	\$18.60
Centennial Ave. School	\$3,395.84
Citizens Advisory	\$83.60
8th Grade	\$2,886.29
9th Grade	\$373.15
10th Grade	\$497.48
11th Grade	\$959.17
12th Grade	\$116.02
Chorale Society	\$62.60
Dance	\$434.51
Drama/Theatre	\$98.60
Dads for Education	\$74.60
Family & Consumer Science	\$494.35
Future Business Leaders of America	\$129.60
Future Homemakers of America	\$348.11
National Honor Society (Senior High)	\$274.66
Peer Mediation	\$412.76
Pinch Hitters	\$1,551.33
Prekindergarten	\$5,505.68
Roosevelt High School	\$332.83
Roosevelt Middle School	\$1,149.38
Student Government	\$812.50
Student Government (Elementary)	\$288.91
Ulysses Byas	\$1,815.78
Washington Rose	\$6,809.93
Yearbook	\$32.29
Interest	\$22.24
<b>Total</b>	<b>\$28,980.81</b>

Move to:

Consent Agenda

**3. TREASURER'S REPORT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Treasurer's Report for January 2014.

Move to: Individual Agenda

**4. CLAIMS AUDIT REPORT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Internal Claims Audit Report for January 2014.

Move to: Individual Agenda

**5. WARRANTS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the warrants for January 2014, as approved by the Claims Auditor.

FUND NAME	FUND	November
General Fund	Fund A	
Federal/State Grants	Fund F	
Capital Projects	Fund H	
Cafeteria	Fund C	
Trust and Agency	Fund T & A	
Debt Service	Fund V	No Payment Due
Academic Improvement Grant	Fund AIG 1	

Move to: Individual Agenda

**D. HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT****SCHEDULE A**  
**CERTIFIED STAFF RESOLUTIONS**

All fingerprint and background checks have been satisfactorily completed.

**1. CERTIFIED STAFF AGREEMENT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the agreement between the Roosevelt Teachers Association and the Roosevelt UFSD regarding a salary installment for January 3, 2014.

**Move to:** **Individual Agenda**

**2. CERTIFIED STAFF APPOINTMENT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a staff appoint for the following certified staff members:

- i. **Name:** **Hawkins, Carl**  
**Location:** Ulysses Byas Elementary School  
**Effective:** January 6, 2014-March 31, 2014  
**Replaces:** Mary Hewitt

**Appropriation in Budget: A2110.123-04-0000**

**Move to:** **Individual Agenda**

(continued Human Resources &amp; Professional Development)

- ii. **Name:** Lang, Karen  
**Appointment:** Leave Replacement  
**Certification:** Biology 7-12 Initial  
**Effective:** November 12, 2013-January 31, 2014  
**Replaces:** Karl Rasmussen  
**Location:** Roosevelt HS  
**Salary:** MA Step 6 \$67,871.00 (pro-rated)

*Ms. Lang is currently serving in this position as a substitute teacher*

**Appropriation in Budget: A2110.130-08-0000**

**Move to: Individual Agenda**

### 3. CERTIFIED STAFF LEAVE REQUEST

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a staff appoint for the following certified staff members:

- i. **Name:** Herrle, Vanessa  
**Position:** Special Education Teacher  
**Location:** Washington Rose Elementary  
**Reason:** Maternity leave  
**FMLA/Paid Leave:** January 7, 2014-February 3, 2014

**Move to: Consent Agenda**

- ii. **Name:** Priestly, Keisha  
**Position:** Special Education Teacher  
**Location:** Washington Rose Elementary  
**Reason:** Maternity leave  
**FMLA/Paid Leave:** January 27, 2014-April 1, 2014

**Move to: Consent Agenda**

(continued Human Resources &amp; Professional Development)

iii.       **Name:**               **Swinkin, Lidia**  
               **Position:**       School Psychologist  
               **Location:**      Washington Rose Elementary  
               **Reason:**         Maternity Leave  
               **FMLA/Paid Leave:** March 6, 2014-March 19, 2014  
               **Unpaid Leave:**   March 20, 2014-April 9, 2014

**Move to:       Consent Agenda****4. CERTIFIED STAFF SALARY ADJUSTMENT**

- a.       **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a salary increase for the following certified staff member:

**Name:**               **Randazzo, William**  
**Position:**       Art Teacher  
**Location:**       Roosevelt Middle School  
**Effective:**       December 12, 2013  
**From:**            MA Step 13 \$85,387.00  
**To:**                MA +30 Step 13 \$89,374.00 (pro-rated)

**Appropriation in Budget: A2110.130-07-A1G2****Move to:       Consent Agenda**

**SCHEDULE C**  
**EXTRA DUTY STIPENDS**

**1. EXTRA DUTY STIPENDS**

- a.       **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following clerical staff for **Saturday Regents Prep** effective March 1, 2014 through **June 14, 2014**. The hours are **8:00 am to 12:00 pm**.

<u>Name</u>	<u>Rate</u>
Hunt, Brenda	\$25.14
Williams, Debbie	\$25.49

**Funding Source SIG: F2110.150-14-5123****Move to:       Consent Agenda**

(continued Human Resources &amp; Professional Development)

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following individuals for **College and Career Center Lab Counselors**. The hours are 3:00 pm to 5:00 pm, Mondays-Thursdays effective March 1, 2014. The hourly rate of pay is the RTA contractual hourly rate of **\$38.05**.

**Name**

Craig, Donna  
Jovin, Reina

**Funding Source: SIG F2110.150-14-5123**

**Move to: Consent Agenda**

- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individual as a Security Aide for the **SIG Grant, Title IIIA, LEP and EPE Grant** for the **2013-2014** school year. The rate of pay is the security contractual hourly rate of **\$19.53**

**Name**

Aquino, Esther

**Funding Source: EPE/SIG / Title IIIA/ LEP F2110.161-14-5123/0293/1425  
F2340.161-14-1325**

**Move to: Consent Agenda**

- d. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following certified staff member for a Roosevelt High School Co-curricular Club.

**Name**

Posada, Erika

**Position**

Yearbook Assistant

**Stipend**

\$877.00

**Appropriation in Budget: A2850.158-08-0000**

**Move to: Consent Agenda**

## (continued Human Resources &amp; Professional Development)

- e. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following individuals for **Spring Coaching** positions. High School sports begin **March 3, 2014** and Middle School sports begin **March 31, 2014**.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Vito, Joseph	Varsity Boys Track Head Coach	\$5,388.00
Spielmann Karl	Varsity Boys Track Assistant Coach	\$2,996.00
Pettus, Jerone	Varsity Girls Track Head Coach	\$5,388.00
Levitan, Daniel	Varsity Girls Track Assistant Coach	\$2,996.00
Gellar, Kathryn	Middle School Track Head Coach	\$2,768.00
Stiles, Adam	Varsity Baseball Head Coach	\$5,204.00
Notaro, Joseph	Jr. Varsity Baseball Head Coach	\$3,369.00
Littwin, Jeffrey	Middle School Baseball Head Coach	\$2,768.00
Williams, Lauren	Middle School Softball Head Coach	\$2,768.00
Torres, Beverly	Jr. Varsity Softball Head Coach	\$3,369.00
Crummell, Don	Varsity Softball Head Coach	\$5,204.00
Buczkowski, Joan	Varsity Girls Lacrosse Head Coach	\$3,231.00
Gutierrez, Andrew	Varsity Boys Lacrosse Head Coach	\$3,231.00
Moore, Emily	Varsity Boys Tennis Head Coach	\$2,961.00
Serafin, Diane	Middle School Girls Lacrosse Coach	<u>\$2,768.00</u>
<b>TOTAL</b>		<b>\$54,409.00</b>

Appropriation in Budget: A2855.158-08/07-0000

Move to: **Individual Agenda**

- f. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following individuals for Thinking Maps TOT for the 2013-2014 school year. The stipend for these positions is \$1,500.00

Name  
Parker, June  
Boyce, Linda  
Pall, Susan  
Cheswick, Joan

Appropriation in Budget: A2110.150-09-TMAP

Move to: **Consent Agenda**

**SCHEDULE E**  
**SUBSTITUTE TEACHERS RECOMMENDATIONS**

**1. SUBSTITUTE TEACHER RECOMMENDATIONS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following individual as a **Permanent Substitute Teacher** at a rate of \$110.00 per diem for certified staff.

i. **Name**  
Lang, Karen

**Appropriation in Budget: A2110.140-09-0000**

*This appointment will begin at the conclusion of  
Ms. Lang's leave replacement appointment*

**Move to: Individual Agenda**

ii. **Name**  
Bell, Ashton

**Appropriation in Budget: A2110.140-09-0000**

**Move to: Individual Agenda**

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following individual as a **Substitute Teacher** at a rate of \$90.00 per diem for non-certified staff.

**Name**  
Valle, Marilyn

**Appropriation in Budget: A2110.140-09-0000**

**Move to: Individual Agenda**



(continued Human Resources & Professional Development)

**SCHEDULE H**  
**NAME CHANGE**

**1. NAME CHANGE**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a name change for the following certified staff member:

**Name:**           **Davis, Maereatha**  
**From:**           Davis, Maereatha  
**To:**               Geddis, Maereatha

**Move to:**                   **Consent Agenda**

**MOTION TO APPROVE ALL ITEMS ON THE CONSENT AGENDA**

- a. **BE IT RESOLVED**, that the Board of Education hereby approves all items on the Consent Agenda, as indicated above.

**MOTION BY:** \_\_\_\_\_

**SECOND BY:** \_\_\_\_\_ **YEA:** \_\_\_\_\_

**NAY:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_

**X. DISTRICT BUSINESS*****New Business~***

\*Revenue from Verizon

\*\*Exhibition/Storage Space for the 369<sup>th</sup> Infantry Regiment~~District Treasurer Role ~ Budget/Negotiation~~

*\*New Business discussion included a request for follow-up regarding the Revenue from Verizon, it was suggested to have the business office research for rebates.*

*\*\*Mr. Hamilton (Central Business Office) will review Harry Daniels for storage space (10, 000 square feet) to retain items from the 369<sup>th</sup> Infantry Regiment.*

***Old Business~***

Request for Proposal

\*License for Radio Station

\*\*Construction Punch List

\*\*\*10 Pennywood Avenue

\*\*\*\*Grades & Attendance 1<sup>st</sup> Marking Period

*Central Business Office representatives answered all questions and updates regarding the old business items. Additional information will be sent home for Board review. Information regarding \*\*\*10 Pennywood Avenue will be sent from the Districts General Counsel. The BOE requested to have weekly updates for \*\*Construction Punch List. Mr. Hamilton will continue steps to obtain a grant for \*License for Radio Station in the district.*

*\*\*\*\*Curriculum & Instruction will resubmit this information to the BOE for review.*

**XI. QUESTIONS/COMMENTS FROM THE PUBLIC**

At this time, the public is given the opportunity to address the Board of Education. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board once, for a maximum of three (3) minutes.

**XII. ADJOURNMENT****TIME: 9:05 pm****MOTION BY: A. Taylor****SECOND BY: \_\_\_\_\_****YEA: 4****NAY: 0****ABSTAIN: 0**